

NOTICE BEFORE ENTERING THIS OFFICE

KNOCK TO GAIN PERMISSION TO ENTER AND YOUR TEMPERATURE WILL BE TAKEN.

YOU MUST WEAR FACIAL COVERING WHEN ENTERING THIS OFFICE.

OTHER THAN STAFF, NO MORE THAN TWO PEOPLE WILL BE ALLOWED IN THE OFFICE AT THE SAME TIME.

NO CHILDREN WILL BE PERMITTED IN THE OFFICE.

DO NOT ENTER IF YOU ARE NOW EXPERIENCING OR HAVE EXPERIENCED IN THE PAST TWO WEEKS FLU LIKE SYMPTOMS.

DO NOT ENTER IF YOU HAVE BEEN EXPOSED TO SOMEONE IN THE PAST TWO WEEKS WHO HAS TESTED POSITIVE FOR THE CORONAVIRUS.

YOU MUST MAINTAIN AT LEAST SIX FEET DISTANCE FROM OTHERS AT ALL TIMES.

ACCESS TO RECORDS IN THE VAULT ARE LIMITED TO APPOINTMENT ONLY AND ARE ACCESSIBLE ONLY FROM 1:00 TO 2:00 P.M.

BY ORDER OF THE COURT:

A handwritten signature in blue ink that reads "Jan Michael Long". The signature is written in a cursive, flowing style.

JAN MICHAEL LONG, JUDGE